

## Registration Process

During the two-week registration period around the start of classes, each student's registration needs to be approved, then the student needs to submit it.

### PRE-THESIS STUDENT\* PROCESS for WHOI-Advised Students

1. Pre-thesis students email their registration plans (list of courses) to their advisors.
2. Advisors discuss any necessary changes with their students, and forward their final approval to the WHOI Registrar.
3. The WHOI Registrar approves the online registration.
4. The students submit their registrations.

Any necessary adjustments can be made to the registration according to MIT's add/drop deadlines:

- Courses may be added through the fifth week of the term.
- Students may drop courses (or change status to Listener) until the 10<sup>th</sup> week of the term.

### THESIS STUDENT PROCESS for WHOI-advised students

If the student is performing thesis research and not taking any courses, the WHOI Registrar will automatically approve the registration.

Summer Registration: Since summer registration is only for research, the WHOI registrar will automatically approve the registration of WHOI-advised students.

Students registering for pre-thesis research in EAPS now have a choice between letter grading or Pass/D/Fail grading. The advisor should help the student pick the option most appropriate for him/her.

[List of research subjects and other registration instructions for students](#)

\*Those students who have not yet passed their thesis proposal and advanced to candidacy.